

## **MIDDLESBROUGH GOLF CLUB**

### **LADIES' SECTION**

Under Middlesbrough Golf Club Bye-Law 14 the Managing Committee have granted the following authority to the Ladies' Section. All references are to the Lady Officials of the Ladies' Section.

#### **1 GENERAL**

- 1.1 The management of the Ladies' Section is entrusted to the Lady Captain's Committee, consisting of the Lady Captain, Lady Vice Captain, Honorary Secretary, Honorary Treasurer, Honorary Handicap Secretary, Honorary Competition Secretary and six ladies elected at the Annual General Meeting of Ladies.
- 1.2 The Lady Captain shall act as Chairperson and have a casting vote on this committee.
- 1.3 A quorum of four is required for all committee meetings.
- 1.4 The Gentlemen's Captain may also attend these meetings if he should so wish.
- 1.5 No lady can be eligible for nomination to the Ladies' Committee unless she has paid a lady's full subscription for a period of at least 3 years.
- 1.6 The officers of the Ladies' Section shall be Honorary Secretary, Honorary Treasurer, Honorary Handicap Secretary and Honorary Competition Secretary, who will be elected by the Ladies' Committee to serve for 3 years.
- 1.7 Each officer has the option to serve a further 3 years on the Ladies' Committee. After serving a maximum of 6 years she will be ineligible for election for 1 year.
- 1.8 The remaining six members will be elected to serve 3 years. Two of the six elected members of the Ladies' Committee will retire each year in rotation, having served their 3 years term.
- 1.9 After serving 3 years they will be ineligible for election for 1 year.
- 1.10 The outgoing Lady Captain shall retire from committee at the end of her term of office.
- 1.11 The Ladies' Committee may co-opt a member for up to 1 year to fill a vacancy on committee caused by a committee member not fulfilling her 3 year commitment, or if insufficient nominations are received at the Annual General Meeting.
- 1.12 If any lady does not fulfil her 3 year term because of taking over other roles on committee, e.g. Lady Vice Captain or Honorary Office, any remaining years of her term should be filled at the next Annual General Meeting for the years not served.
- 1.13 Any lady becoming a committee member under either 1.11 or 1.12 would be eligible to apply for election again at the end of this shortened term and would not have to stand down for 1 year.

- 1.14 The Ladies' Committee may invite the Club Representatives on the Yorkshire Ladies' County Golf Association (when applicable) and the Ladies' Teesside Alliance to submit a written report to the committee or attend the meeting solely to give such a report, leaving the committee meeting after this has been completed.
- 1.15 The competitions of the Ladies' Section shall be organised by the Ladies' Committee who shall draw up Terms and Conditions for the playing of all competitions.
- 1.16 The Ladies' Committee shall administer a set of accounts. An audited statement of account will be presented to the Annual General Meeting of Ladies.
- 1.17 All amendments to this document will be notified to the Managing Committee for approval.

## **2 ANNUAL GENERAL MEETING**

- 2.1 An Annual meeting will be held each year in November or December.
- 2.2 All full paying lady members (including intermediates, but excluding juniors) are eligible to vote at the Annual or General Meeting of Ladies.
- 2.3 All Annual and other General Meetings of the Ladies' Section shall be called by giving twenty one days notice in writing to all ladies entitled to vote. Such notices shall specify the nature of the business to be transacted.
- 2.4 Vacancies for the honorary officers' posts and elected members on the Ladies' Committee should be displayed on the Club Notice board at least three weeks before the Annual General Meeting.
- 2.5 Nominations to fill these vacancies must be signed by the nominee, proposer and seconder, accompanied by a written acceptance and brief résumé from the nominee addressed to the Ladies' Honorary Secretary.
- 2.6 The list will be closed two days before the meeting.

## **3 ELECTION OF LADY CAPTAIN**

- 3.1 The Past Lady Captains will hold an annual meeting each autumn, at which they will endorse, or otherwise, the nomination for Lady Vice Captain proposed by the current Lady Vice Captain. The current Lady Captain and Lady Vice Captain will be invited to attend this meeting.